



# Carbon Reduction Plan Template

Supplier name: The Construction Skills People Ltd

Publication date: 1<sup>st</sup> October 2021

## Commitment to achieving Net Zero

The Construction Skills People Ltd (CSP) is committed to achieving Net Zero emissions by 2050 through a gradual reduction in carbon usage.

## Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

|  |   |
|--|---|
| <b>Baseline Year: 2020 (From 1<sup>st</sup> August 2019 to 31<sup>st</sup> July 2020)</b>      |   |
| <b>Additional Details relating to the Baseline Emissions calculations.</b>                     |   |
| CSP established a baseline on data to the end of the financial year 31 <sup>st</sup> July 2020 |   |
| <b>Baseline year emissions:</b>  |   |
| <b>EMISSIONS</b>   | <b>TOTAL (tCO<sub>2</sub>e)</b>   |
| Scope 1  | 38.42   |
| Scope 2  | 7.23  |
| Scope 3<br>(Included Sources)  | Business Travel – 48.50<br>Employee Commuting – 10.08<br>Waste – 1.47<br>Total Scope 3: 60.05 |
| <b>Total Emissions</b>   | <b>105.70</b>   |



## Current Emissions Reporting

| Reporting Year: 2021 (From 1 <sup>st</sup> August 2019 to 31 <sup>st</sup> July 2021) |  |
|---|--|
| EMISSIONS   | TOTAL (tCO <sub>2</sub> e)   |
| Scope 1   | 21.45  |
| Scope 2   | 6.87   |
| Scope 3<br>(Included Sources)   | Business Travel – 36.75<br>Employee Commuting – 8.08<br>Waste – 1.23<br>Total Scope 3: 46.06 |
| <b>Total Emissions</b>  | <b>74.38</b>   |

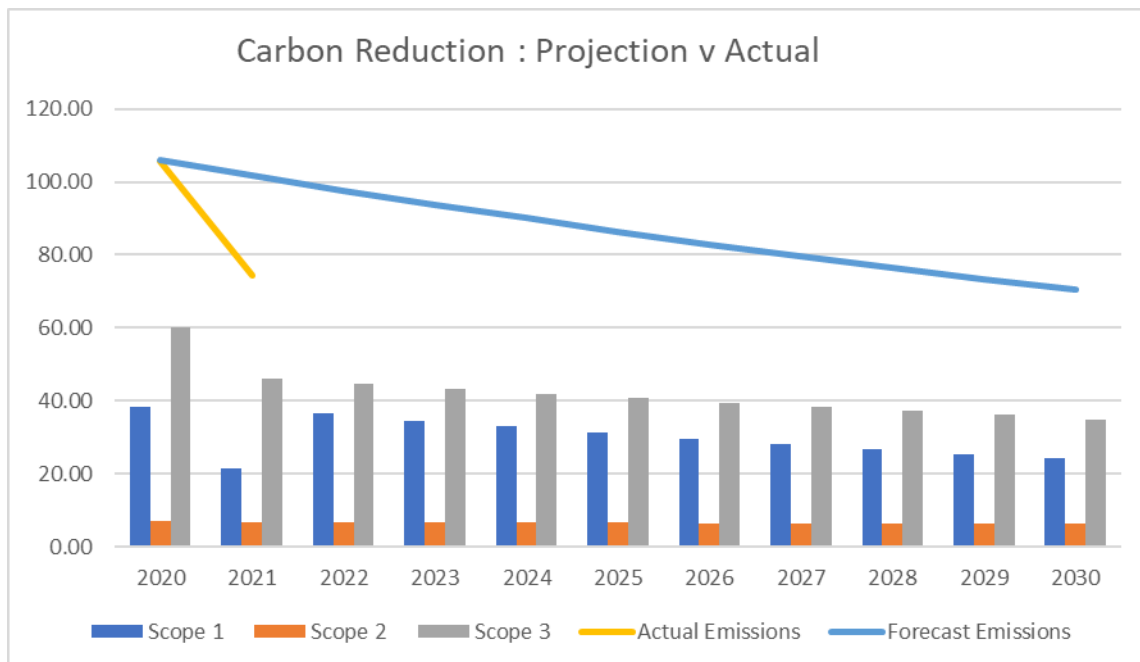
## Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

- Scope 1: reduction of 36.98% by 2030 from base year
- Scope 2: reduction of 13.00% by 2030 from base year
- Scope 3: reduction of 41.69% by 2030 from base year

We project that carbon emissions will decrease over the next ten years to 65.51 tCO<sub>2</sub>e by 2030 from the 2020 baseline. This is a reduction of 38.02%

Progress against these targets can be seen in the graph below. The actual decrease in 2021 has exceeded our target, this is due to effect of the covid-19 pandemic on all scope emissions. It is likely that some of these emissions will rise in the immediate short term although the overall goal is to be net zero by 2050



## Carbon Reduction Projects

CSP has always been committed to reducing our impact on the environment

### Completed Carbon Reduction Initiatives

The following environmental management measures and projects have been completed or implemented since the 2020 baseline. At the moment CSP is not able to separate the on-going covid-19 pandemic as well as the implementation of initiatives. The Directors believe that more accurate conclusions will be more apparent once the pandemic is over

Below is a short summary of some of our current carbon reduction initiatives:

- **ISO14001** – CSP are certified to the ISO14001:2015 Environmental Management System. As part of this commitment, we produce an annual sustainability implementation plan which identifies initiatives to reduce our impact on the environment
- **Behavioural Change** – An ongoing programme of behavioural change to influence approaches to process, procedures, business travel and to reduce the demand for energy consumption. Employees and learners are encouraged to use sustainable or public transport
- **Flexible Working** – Partially as a result of covid-19, staff increased their flexibility over where they work; this in turn reduced the need for travel. Meetings (both internally and externally) were undertaken through “Teams” meetings
- **Estate** – We have implemented a “Switch off, when not in use” and have set heating /air-conditioning units to a maximum of 21 degrees Celsius and monitored remotely. Redundant office furniture is either reused internally or sold. Lighting is controlled by movement detectors and low energy lighting is used where possible



# Cabinet Office

- **Digital Technologies** – During late 2021 / early 2022 it is planned to move to a “cloud” system thus reducing the requirement for in-house IT servers and associated infrastructure which should demonstrate a tangible decrease in energy consumption

In the future we hope to implement further measures such as:

- **Behavioural Change** – An ongoing programme of behavioural change to influence approaches to process, procedures, business travel and to reduce the demand for energy consumption
- **Estate** – An on-going review of the company administrative estate based on the increased use of IT to support administrative and training delivery functions
- **Behavioural Change** – Ongoing programme of behavioural change to influence approaches how we undertake day to day business activities in order to reduce direct and indirect energy consumption
- **Sustainability** – encouraging suppliers of products and materials to source them from sustainable sources

## Declaration and Sign Off

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>.

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard<sup>3</sup>.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

### Signed on behalf of the Supplier:

[Redacted Signature]

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Adrian Woodhouse – Chair and Chief Executive

Date: 30<sup>th</sup> September 2021

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<sup>1</sup><https://ghgprotocol.org/corporate-standard>

<sup>2</sup><https://www.gov.uk/government/collections/government-conversion-factors-for-company-reporting>

<sup>3</sup><https://ghgprotocol.org/standards/scope-3-standard>